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18 July 1957

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT: Role of the Director of Personnel

In accordance with instructions from the Director of Central Intelligence, the Staff Study regarding the Role of the Director of Personnel, dated 30 April 1957, is resubmitted herewith. The following recommendation is to replace paragraph 11 in the Staff Study:

11. Recommendation:

- a. The responsibility for the development and implementation of policies and procedures as they pertain to the internal management of the career services in the fields of salary administration, promotion, rotation, recruitment, assessment, and elimination be decentralized to the Deputy Directors and, as they deem appropriate, to the Heads of Career Services;
- b. The Office of Personnel provide full staff support to the Deputy Directors and Heads of Career Services in the development of such policies and procedures;
- c. The Director of Personnel review such policies and procedures as are developed to ensure that they are consistent with Agency policy;
- d. The Director of Personnel be responsible for the review and presentation to the Career Council of all changes in Agency personnel policy, and for the assignment to career services of persons recruited into the Agency, the administration of the Agency compensation program, the rotation of personnel between career services, and the conduct of an Agency management development program;
- e. The Career Council continue to act as the principal Agency policy board in personnel matters; and,

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f. The Director of Personnel continue to provide services of common concern as at present.

CONCURRED IN:

151  
Acting  
Deputy Director (Support)

151  
Gordon M. Stewart  
Director of Personnel

The recommendation in paragraph 11 is APPROVED:

Allen W. Dulles  
Director of Central Intelligence

Date

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